



Office of Administrative Services
Freedom of Information Act Office

May 21, 2018

Mr. Austin R. Evers
American Oversight
1030 15th Street, NW
Suite B255
Washington, DC 20005

Dear Mr. Evers:

This letter is in response to your U.S. General Services Administration (GSA) Freedom of Information Act (FOIA) request (GSA-2018-000141), dated November 1, 2017, in which you requested the following:

“Agencies must make semi-annual reports to GSA about travel by “Senior Federal officials and non-Federal travelers who fly aboard their aircraft.” The first reporting period for Senior Federal Travel (SFT) data is the first half of the fiscal year, October 1 through March 31, with reports due on April 30. The second reporting period is the second half of the fiscal year, April 1 through September 30, with reports due October 31. American Oversight makes this request for records related to that obligation.

- All agency SFT data submitted to GSA to comply with the reports due on April 1, 2016.
- All agency SFT data submitted to GSA to comply with the reports due on October 31, 2016.
- All agency SFT data submitted to GSA to comply with the reports due on April 1, 2017.
- All agency SFT data submitted to GSA to comply with the reports due on October 31, 2017.

In addition to the records requested above, we also requests records describing the processing of this request, including records sufficient to identify search terms used and locations and custodians searched and any tracking sheets used to track the processing of this request.”

Please note that while the Code of Federal Regulations (CFR) at 41 § 301-70.906 requires that travel data is reported to GSA, agencies nonetheless maintain ownership of their travel data and determine how that data is made available to the public per

U.S General Services Administration
1800 F. Street, Northwest
Washington, DC 20405
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request. Specifically, the CFR at 41 § 301-70.908 requires that agencies shall make this information available to the public in response to written requests under the Freedom of Information Act. Therefore, in order to obtain this travel information, you should submit your request directly to the agencies.

Based on the above information, this technically constitutes a denial of your FOIA request. You have the right to appeal the denial of the information being withheld. You may submit an appeal online at the following link (<https://foiaonline.regulations.gov/foia/action/public/home>) or in writing to the following address:

U.S. General Services Administration
FOIA Requester Service Center (H1F)
1800 F Street, NW, Room 7308
Washington, DC 20405

Your appeal must be postmarked or electronically transmitted within 120 days of the date of the response to your request. In addition, your appeal must contain a brief statement of the reasons why the requested information should be released. Please enclose a copy of your initial request and this denial. Both the appeal letter and envelope or online appeal submission should be prominently marked, "Freedom of Information Act Appeal."

This completes our action on this request. Should you have any questions, please contact me at 202-219-3078 or by email at travis.lewis@gsa.gov. If you need additional assistance, you may also contact Ms. Audrey Brooks, GSA's FOIA Public Liaison at (202) 205-5912 or via email at audrey.brooks@gsa.gov.

Additionally, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001, e-mail at ogis@nara.gov; telephone at 202-741-5770; toll free at 1-877-684-6448; or facsimile at 202-741-5769.

Sincerely,

Travis S. Lewis

Director
Office of FOIA and Records Management
Office of Administrative Services